



Referee report by current supervisor

Principal and APRE applications

Thank you for taking the time to complete this report. It forms a part of the selection for applicants applying for principal and senior leadership positions. Please return this completed report via email to recruitment@twb.catholic.edu.au or mail to

Executive Director: Catholic Schools
c/o Employee Engagement Team
Toowoomba Catholic Schools Office
PO Box 813
Toowoomba Qld 4350

Important: This report is to be completed by the applicant's current supervisor. For staff in schools, this report must be completed by the current Principal or delegate.

Name of applicant			
Position title and school (if applicable) this report related to			
Name of supervisor		Phone	
Your position and school/organisation			
How long have you known the applicant?			
How well do you know the applicant?	<input type="checkbox"/> very well <input type="checkbox"/> well <input type="checkbox"/> not very well		
In your opinion, is the applicant suitable to fulfil this senior leadership role?			
<input type="checkbox"/> yes <input type="checkbox"/> no			
Please provide further comment, if applicable.			
Please comment on the nature, size and complexity of the schools/colleges in which this applicant would be a suitable senior leader.			

Please comment on how well you believe the applicant meets the following selection criteria, providing specific examples.

Religious leadership: Demonstrated ability and model practices which enhance the religious life at the school, and lead and deliver an effective Religious Education program

Educative leadership: Demonstrated ability to lead and deliver high quality teaching and learning programs and practices

Staff and community leadership: Demonstrated ability to foster and develop appropriate relationships with staff, students, parents, the parish, the Catholic Schools Office and wider community through the selection, support and development of staff

Strategic leadership: Demonstrated ability to develop and deliver the vision, mission and strategic goals of the school and align them with the broader strategic direction of the Diocese

Organisational leadership: Demonstrated ability to develop and maintain processes to manage human, physical and financial resources in order to effectively deliver the religious and educative programs of the school

Mandatory student protection questions

To the best of your knowledge, has the candidate ever been charged with a serious offence?
 yes no
If yes, please provide details.

To the best of your knowledge, has the candidate ever been accused of inappropriate behaviour with a child or vulnerable person?
 yes no
If yes, please provide details.

To the best of your knowledge, has the candidate ever been warned or disciplined in relation to a situation that involved a child or vulnerable person?
 yes no
If yes, please provide details.

To the best of your knowledge, are there any issues, incidents, or events that you know may adversely affect the candidate's suitability for employment with Toowoomba Catholic Schools or child-related work?
 yes no
If yes, please provide details.

Please add any further comments.

Signature		Date	
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This report was completed by the referee a representative of TCS

Name of TCS representative completing report (if applicable)	
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