

Role Description



Diocese of Toowoomba
Catholic Schools

Position details

Title	School Officer: Instrumental Music
Employment status	Casual
Classification	School Officer Level 5
Agreement	Catholic Employers Single Enterprise Collective Agreement Diocesan Schools Queensland 2023-2026
Reports to	Principal

About Toowoomba Catholic Schools

Toowoomba Catholic Schools is a progressive and distinctive community of 32 schools and central office spread across Toowoomba, the Darling Downs and South-West Queensland. Our values of dignity, potential and life support a culture of high standards, hard work and life-giving relationships. Staff experience a strong sense of belonging, of being valued and being successful at what they do. It is through this commitment to uphold the dignity of all, nurture potential and enable full and flourishing lives, that we are distinctively Catholic communities.

About the role

The School Officer: Instrumental Music is responsible for under limited direction, delivering a stimulating, challenging and balanced instrumental music program to a wide range of individuals and small groups at an intermediate level.

Role responsibilities

Fulfil the accountabilities of the role in accordance with Toowoomba Catholic Schools purpose and objectives, as outlined below:

1. Under limited direction, plan and deliver an in depth practical and theoretical program of study aligned to the individual learning levels of students within established principles, theories and concepts.
2. Evaluate learning needs of students and frequently exercise initiative to creatively solve lesson modifications and cater for individual learning needs within broadly documented guidelines.
3. Build rapport with students and demonstrate initiative and understanding of the physical and emotional needs of students to tactfully resolve moderately complex behavioural and learning vulnerabilities in accordance with the school behaviour management policy.
4. Instruct students in proper use and maintenance of and monitor the care of instruments and music facilities.
5. Prepare individual students and small groups for external exams and performances including evaluation of current achievement levels against recognised assessment standards and implement individualised strategies to enhance student achievement.
6. Maintain accurate attendance records and liaise with parents regarding student absences and engagement.

We value



Dignity



Potential



Life

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Belief in a better world

7. Maintain and provide written reports to parents on student progress with advice on strategies to progress student outcomes.
8. Under limited direction, assess and understand parent concerns and exercise tact and discretion to de-escalate any problems that may arise using established methods.

About you

To achieve in this role, you will be required to demonstrate the following:

Eligibility criteria

Essential

- Current Queensland Working with Children Clearance (Blue Card) or ability to obtain prior to commencement as required in the Working with Children (Risk Management and Screening) Act 2000.

Desirable

- Tertiary qualification in Music at diploma or degree level from a recognised institution.

Key success criteria

- Demonstrated empathy and understanding of the values and ethos of the Catholic faith.
- Evidenced in depth knowledge of intermediate theoretical and practical instrumental music principles, theories and concepts.
- Proven ability to plan instrumental music lessons effectively under limited direction and deliver an in depth program of study to enhance student outcomes.
- Highly developed interpersonal, verbal and written communication skills.
- Demonstrated experience in liaising with parents to de-escalate concerns and enhance student outcomes.

Responsibilities of all TCS staff

1. Support the values and Catholic ethos of the school.
2. Maintain personable and cooperative working relationships with colleagues and relevant stakeholders.
3. Engage in appropriate professional development opportunities to upskill knowledge and understanding related to the role.
4. Uphold the TCS Code of Conduct and all work health and safety requirements in accordance with policies and procedures.
5. Complete other duties that are directed by your employer as needs change or grow. All requested duties will be consistent with the purpose and classification of this position and any relevant legal and/or industrial obligations.